

## Mountain Booking Details

- Contact Lionscrest to check available dates
  - Pencil desired date (up to a two week hold) and a contract will be emailed with an expiration and return date on it.
    - Sign and send in the contract with a \$2,000 non-refundable retainer fee to book the date. The retainer fee comes off of your facility balance.
    - or-
    - Contact Lionscrest to release the date
- If another client requests your penciled date we will need to have a signed contract and C.C. retainer payment returned to us within 48 hours after we have notified you by phone or email to secure the date.
- PLEASE NOTE: Due to the nature of this package and discounted offer, once the event has been booked all payments are non-refundable and can not be transferred to another date.
- Security Deposit- At this time Lionscrest does not require a security deposit; however, we do require a credit card to be placed on file with authorization to charge any damages or unpaid charges to it. This must be given at the Walk-Thru.
- Rental Fees for additional guests, dishes and other charges are due the week of the wedding at the rehearsal. If guest count (day of event) exceeds the given final count the day of clients will be charged the guest fee x 1.5.
- Rehearsal time of one hour, the Wednesday before your event, scheduled after booking and re-confirmed at the Walk Thru.
- Guest Count: Due the Monday before the wedding.

## Restrictions & Guidelines

- Liquor is purchased by the client and served by the Caterer. We recommend "host liquor liability insurance" for our clients. No Self-Service, cash bars, shots or underage drinking is allowed. One drink will be served per person at a time. Arrangements must be made to pickup leftover alcohol; no alcohol is allowed to leave at the conclusion of the event.
- Smoking is only allowed in our designated smoking area by the fountain. Cigars and pipes are not allowed. These rules are strictly enforced by Lionscrest Staff, due to the risk of wildfires and comfort of others.
- Decorating: No glitter, confetti, crepe paper, open flames, dark colored rose petals, fireworks, wire, tape, nails, or staples are allowed. All centerpieces and decorations plans must be submitted at the Walk-thru. No rice or birdseed are allowed. We recommend bubbles, butterflies, bells, dried lavender or doves as alternatives. Bubbles are not allowed for indoor use. Damages, extra clean-up and failure to comply will be billed to the client(s).

# *there's only one* LIONSCREST MANOR Mountain Package Pricing

Valid for remaining event dates between 7/1/09 and 1/31/10

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## Schedule for Mountain Package

- Pencil a date and Receive Contract
- Sign & Return Contract with Retainer Fee
- Receive Vendor Profiles/Options and Selection Worksheet Online at For The Event
  - For Mountain Package, within one to two weeks of booking
- Call Lionscrest to Schedule your Rehearsal for the Wednesday before your event
- Contact Vendors to discuss preliminary details about their services
- Call Greens Point to Schedule your Walk-Thru appointment to be held at Lionscrest
- 30 to 45 days before the wedding. Walk Thru Meeting at Lionscrest with Greens Point Catering
- Monday before wedding please call Lionscrest & Greens Point with Final Count, and any revisions
- Rehearsal at Lionscrest Wednesday before the Wedding
- Wedding (Have Fun!)

## Mountain Booking Package

⌘ Valid only for remaining dates that fall between 7/1/09 and 1/31/10

### INCLUDED WITH PACKAGE FOR 50 GUESTS ~ \$5,500

- Two-hours of set-up and preparation time.
- 4hrs - Peak Season (10 am or 11 am start for the morning - 6 pm or 7pm start time for the evening or flexible start time for Off-Season ).
- With all events we include one hour of clean-up time after the event, based on Lionscrest Time Blocks.
- Walk-thru/Tasting sessions with Greens Point & LCM Supervisor
- Rehearsal time of one hour Wednesday the week before your wedding.
- Basic Guest Service Package includes the following for 100 guests:
  - ⌘ Dishes Plates: Dinner & Dessert; Flatware: Knife, Spoon, Forks (Dinner & Dessert) & water Glass at Table
  - ⌘ Decor Use of Lionscrest Ceremony Arches, LCM Centerpieces & Choice of Basic Garden Lanterns, Tulle and Lights & Swagging Decor
  - ⌘ Beverages & Glassware
  - ⌘ Unlimited at the bar: Glassware- Wine, Pilsner, Rocks, Champagne, Highball & Coffee Cups. Ice & Sodas (Coke, Pepsi, Diet Coke, Diet Pepsi, Sprite, Diet Sprite, Dr. Pepper, Root Beer, Ginger Ale)
  - ⌘ Base Linens All Guest Tables, Buffet & Service, Guest Book, Gift, Ceremony, Cake, DJ, 5 cocktail tables, & place card table
- Clients will also have the optional choices between the following items to be selected at the walk-thru:
  - ⌘ Choice of one of the following: White Folding Chairs for the ceremony, Full Dish Upgrade or Full Beverage Upgrade for 50 guests.
  - ⌘ Choice of one of the following: extra half hour of event time or extra hour of set-up time. This offer must be verified with Lionscrest to confirm that this add-on is available. If it is not then an upgrade substitution can be made of equal value.
- DJ Pure Sounds: 4 hours for Ceremony/Reception & One Cordless Microphone
- Catering Package Greens Point: (please contact Greens Point for Menu options and details).
- Cake for 50 guests from Greens Point Catering: (please contact Greens Point for options and details).
- Additional guests over 50 see the additional guest rates below (upgrades would be billed in addition to Mountain Package).

Additional Guests	51 to 250	\$60 per guest*
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\* Pricing for package does not include taxes or gratuities paid to vendors. Additional Upgrades not included in this package will be ordered and billed through each individual vendor to the client. If guest count (day of event) exceeds the given final count the clients will be charged the additional guest fee x 1.5.

## A la Carte Add-Ons & Upgrades

### FULL DISH UPGRADE \$1.00P/P

- Plates: Dinner, Salad, & Dessert
- Flatware: Knife, Spoon, Forks (Dinner, Salad & Dessert)
- Glasses: Add a preset Wine Glass at the table (Not Bar Glasses) Coffee cup (preset or at station)

### ELEGANT TABLE SETTING PACKAGE \$5.00 P/P

- Plates: Charger, Appetizer, Salad, Soup Bowl, Bread & Butter, Dinner & Dessert
- Flatware: Knife, spoons (coffee & soup) Forks (Dinner, Salad & Dessert)
- Glasses: Wine (Red & White), Champagne & Water (preset) Coffee cup (preset or at station)
- Salt & Pepper

### BEVERAGE UPGRADE - "Ideal for Full Bar Service" \$1.00 P/P

Unlimited at the Bar

- Glasses: Wine, Pilsner, Rocks, Champagne, Highball & Coffee cups
- Ice
- Sodas (Coke, Pepsi, Diet Coke, Diet Pepsi, Sprite, Diet Sprite, Dr. Pepper, Root Beer, Ginger Ale)
- Mixers (Margarita, Bloody Mary, Collins/Sweet & Sour, Tonic, Seltzer, Club Soda)
- Juices (Orange, Cranberry, Apple, Pineapple, Grapefruit)
- Garnishes (Margarita salt, Cherries, Olives, Lemons, Limes, Cocktail onions, Grenadine)

### WHITE FOLDING CHAIR UPGRADE \$1.00P/P

This upgrade is for ceremony use, white folding chairs are included for reception with basic package.

### GOLD CANE CHAIR UPGRADE \$6.00P/P

This upgrade is for reception (indoor use only).

### CENTERPIECE RENTALS THROUGH LCM

Moroccan Lanterns & Wrought Iron Candle Holders included in rate. Gold Trees and more, call Lionscrest for prices on upgrade. Limited to in-stock items.

### EXTRA HOUR OF EVENT TIME

To add an additional hour the Lionscrest Charge is \$200.00 per hour. You will also need to extend with the Caterer and DJ. Extra Set-Up time can be added for \$100 based on our schedule and availability.

### 1 HOUR DESIGN CONSULTATION MEETING \$100.00

Call LCM to schedule this appointment. \$100 credit towards upgrades is gifted with the addition of this meeting. Can be used towards chairs, upgraded linens and LCM centerpieces.